

# CROWFOOT VALLEY RANCH METROPOLITAN DISTRICT NO. 1

405 Urban Street, Suite 310

Lakewood, Colorado 80228

Tel: 720-213-6621

<https://crowfootmd1-2.colorado.gov>

## NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term/Expiration</u>
Chad Murphy	President	2025/May 2025
Richard Cross	Treasurer	2027/May 2027
Sean Logue	Assistant Secretary	2027/May 2027
Christopher Crawford	Assistant Secretary	2025/May 2025
Vacant	Assistant Secretary	2025/May 2025
Ann Finn	Secretary	

DATE: December 2, 2024 (Monday)

TIME: 1:00 p.m.

PLACE: **Zoom Meeting: The meeting can be joined through the directions below:**

<https://zoom.us/j/7848826891>

Meeting ID: 784 882 6891

Passcode: 0000

Dial-In: (719) 359-4580

### I. ADMINISTRATIVE MATTERS

A. Disclosure of Potential Conflicts of Interest.

---

B. Approve Agenda, confirm location of the meeting and posting of meeting notices.

---

### II. CONSENT AGENDA

The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second and vote by the Board.

A. Review and consider approval of Minutes of the September 13, 2024 Special Meeting (enclosure).

---

B. Review and consider adoption of Resolution No. 2024-11-01; 2025 Annual Administrative Resolution (enclosure).

---

III. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
- 

IV. FINANCIAL MATTERS

- A. Review and ratify the approval of the payment of claims for the period beginning May 30, 2024 through November 20, 2024, in the amount of \$392,713.81 (enclosure).
- 
- B. Review and consider acceptance of the cash position schedule and unaudited financial statements for the period ending September 30, 2024 (enclosure).
- 
- C. Consider engagement of Fiscal Focus Partners LLC for preparation of 2024 Audit, in the amount of \$6,950 (enclosure).
- 
- D. Conduct Public Hearing to consider Amendment to 2024 Budget (if necessary) and consider adoption of Resolution to Amend the 2024 Budget and Appropriate Expenditures.
- 
- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution No. 2024-12-\_\_, Resolution to Adopt the 2025 Budget and Appropriate Sums of Money, and Resolution No. 2024-12-\_\_, Resolution to Set Mill Levies (enclosures – Resolutions and draft budget).
- 
- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- 
- G. Consider appointment of District Accountant to prepare the 2026 Budget and set the date of the Budget Hearing.
-

- H. Review and consider approval of CliftonLarsonAllen LLP 2025 Statement of Work (enclosure).
- 

V. LEGAL MATTERS

- A. Ratify approval of Quit Claim Deed between the District and HT Canyons South Land LP regarding Lots 1-4, 13-22, 29-31, 38-42, 53 and 54, of Canyons South Filing No. 4 (enclosure).
- 

- B. Review and consider approval of Temporary Easement request from Western States Land Services, LLC (enclosure).
- 

- C. Review and consider approval of Canyon South Filing No. 4 Final Plat (enclosure).
- 

- D. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution No. 2024-12-\_\_ Calling the 2025 Regular District Election and Appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure). Self-Nomination forms are due by February 28, 2025. Discuss the need for ballot issues and/or questions.
- 

- E. Consider adoption of Resolution No. 2024-12-\_\_\_ Designating the Official Custodian of Records and Adopting Amended and Restated Policy on Responding to Open Records Requests (enclosure).
- 

VI. CAPITAL IMPROVEMENTS MATTERS

- A. Review CTL Thompson, Inc Observation of MSE Wall Site for Conformance with Recommendations Given in CTL Thompson, Inc. Report No. FC11217.000-500-R1 (enclosure). Final acceptance of the retaining wall.
- 

VII. OPERATIONS AND MAINTENANCE MATTERS

- A. Discuss adopting Rules and Regulations Concerning the Trails, Open Space and ROW Areas.
-

B. Discuss operation and maintenance items:

1. Review and consider approval of a Service Agreement for 2025 Landscape and Detention Pond Maintenance Services with BrightView Landscape Services, Inc. (enclosures).

---
2. Consider approval of proposal from BrightView Landscape Services, Inc. for drainage cleanup for the entrance and behind Offbeaten Place (enclosures).

---
3. Consider approval of proposal from BrightView Landscape Services, Inc. for large debris removal at Hemisphere (enclosure).

---
4. Consider approval of proposal from BrightView Landscape Services, Inc. for replacing missing dog receptacle cylinder at dog station at Brake Check entrance (enclosure).

---
5. Consider approval of proposal from BrightView Landscape Services, Inc. for Scrub Oak and debris cleanup behind homes for fire mitigation (enclosure).

---
6. Review and discuss the proposal from Timberline TrailCraft for Macanta Trail Maintenance (enclosure).

---
7. Review and discuss the proposal from High Plains Environmental Center proposal for Native Areas Evaluation and Management Plan (enclosure).

---

VIII. OTHER BUSINESS

A. \_\_\_\_\_

IX. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**